



Westmont Fire Company

1st Annual Fall Craft & Vendor Fair

October 10, 2015

8am - 4pm

120 Haddon Ave, Westmont, NJ 08108

craftfair@westmontfireco.org

www.facebook.com/WFCfallcraftfair

Phone: 856-854-1444

Registration Form for 2015

Mail application & payment to: (Deadline September 30th)

Westmont Fire Company

Fall Craft & Vendor Fair

120 Haddon Ave, Westmont, NJ 08108

Space Type: 10x10	Cost	# of Spaces	Total
Crafters	\$75		
Commercial Vendor/Exhibitors	\$100		
Dealers (New Products only)	\$100		
Home Party Sales	\$35		
Food Vendors (must bring own generator)	\$150		
Table/Chair rental: 1 table and 2 chairs (you may bring your own table/chairs) **limited availability**	\$10		
Total:			

Name: _____ Date: _____

Business Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Telephone: _____

Email: _____

Description of products selling: _____

Signature: _____ Date: _____

*Signature of Vendor participating in the Fall Craft & Vendor Fair 2015. By signing this application you are agreeing to the terms and conditions as stated on the Rules & Regulations of this application. See last page.

Westmont Fire Company Fall Craft & Vendors Fair 2015

Rules & Conditions

Crafters/Vendors: WFC is looking for handcrafted items, artwork, jewelry, paintings, glasswork, metal and wrought iron work, ceramics, furniture, lawn & garden items, holiday crafts, etc.

Commercial Vendors/Exhibitors/Dealers: WFC is looking for your business to sell your goods & products (**new only, no yard sale items permitted**), hand out promotional items, raffles, packaged foods or produce (**No food for that day consumption allowed**).

Food Vendors: WFC is looking for your business to sell your food and beverage. **You must supply your own generator if needed.** Please provide a copy of your board of health license and food vendor license with the application. You must follow all board of health regulations on the day of the event. If your company uses a mobile truck to sell from please send an email to craftfair@westmontfireco.org prior to registering to discuss size and space options.

Home Party sales: WFC is looking for Home party sales reps such as Party lite, Tupperware, thirty-One, Avon, tastefully Simple, etc... to exhibit products and book parties and also have cash and carry items. (**We will only have 1 of each company attend, so 1st to register and pay in full get the booth.**)

Hours for Set Up: Friday, October 9th from 5pm to 9pm & Saturday, October 10th, 6am to 7:30am. Drive up to space and unload. Move vehicle to street parking and then come back and set up booth. You must stay within your booth space. You cannot block the view of the person next to you. Do not block walkways or aisles. No packing up early. Unloading and loading will be the sole responsibility of the exhibitor at the exhibitors own risk. **If you set up the night before it is at your own risk.** The fire company will have people outside all night watching the lot.

Canopies: You can bring a canopy for cover. You must provide your own canopy and it may not be bigger than your booth space (10x10). You must be able to weigh it down so it does not move or blow away.

Electric: No electric will be available for hookup; however, you are permitted to bring a **"QUIET"** generator if needed.

WIFI: Free wireless internet will be available for any vendor who needs. Wireless connection is not guaranteed to reach all booths.

Booth Assignments: Booth spaces will be assigned when you arrive to check in. Booth space number will be given to you and all spaces will be labeled in chalk on the ground. Spaces are not guaranteed unless payment in full is received by September 30, 2015.

No Smoking: Smoking will not be permitted in the booth areas. Designated smoking areas will be marked.

No loud music, no open flames, no alcohol, no pets allowed by vendors. If any of these are occurring the organizers reserve the right to remove you from the fair with no refund.

Payment in Full is required with application. No refunds available if cancellation is after September 30, 2015. Rain date is October 11, 2015 and no refunds will occur if this event is moved to the rain date and you cannot attend. If for any reason the fire company has to cancel the event all registered and paid vendors will receive a full refund.

Payment types: We accept cash & checks (made payable to the Westmont Fire Company). If you choose to pay with a credit card you MUST fill out the attached credit form and a \$3 processing fee will be added to the transaction.

Event organizers will be present at all times if needed. Portable restroom will be available for use. No one is permitted inside the firehouse.

NO beverages or food of any kind permitted for sale from your booth except if permission was granted prior to the event by the organizing committee of the event.

Westmont Fire Company organizers, owners, members, officers, agents, or employees shall not be held liable for property damage or personal injury to any exhibitors, its agents or employees, which may occur on or about any party of the subject premises, regardless of how such injury or damage may have occurred. Exhibitors waive any claims against the Westmont Fire Company and its members. Exhibitors participate at their own risk.



Westmont Fire Company

One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize **The Westmont Fire Company** to make a one time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I _____ authorize **The Westmont Fire Company** to charge my credit card
(Full name)
account indicated below for _____ plus the \$3 processing fee for a total of _____ on or after
(Amount) (Amount)
_____. This payment is for _____.
(Date) (Description of goods/services)

Billing Address _____ Phone# _____
City, State, Zip _____ Email _____

Account Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover
Cardholder Name _____
Account Number _____
Expiration Date _____
CVV2 (3 digit number on back of Visa/MC, 4 digits on front of AMEX) _____

SIGNATURE _____ DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.